



Town/Village of East Rochester

317 Main Street East Rochester, New York 14445

Phone 585-586-3553 ~ Fax 585-419-8282

Fred Ricci, Mayor

~ APPLICATION FOR USE OF EYER BUILDING FACILITIES ~

Please provide the following information & return to the Town/Village office when reserving your event.

Room Name & Capacity: **COMMUNITY CENTER ROOM (63)** **KITCHEN (NA)**
Circle room(s) **SENIOR CENTER ROOM (78)** **ENTIRE FACILITY (141)**
3RD FLOOR EXECUTIVE CONFERENCE ROOM (20)

Today's Date: _____

Availability is from 10:00 am to 10:00 pm

Date of Event: _____

Total Attendees: _____

Time of Event: _____ am/pm to _____ am/pm

Name of Organization: _____ Individual in Charge: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Type of Activity: _____

<input checked="" type="checkbox"/> Check all that apply:	<input type="checkbox"/> Community Center Room	\$50 Resident	\$75 Non Resident
	<input type="checkbox"/> Community Center Kitchen	\$100 Resident	\$150 Non Resident
	<input type="checkbox"/> Senior Center Room	\$50 Resident	\$75 Non Resident
	<input type="checkbox"/> Entire Facility	\$225 Resident	\$300 Non Resident
	<input type="checkbox"/> 3rd Floor Executive Conference Room	\$25 Resident	\$40 Non Resident

Special Needs/Names of Outside Vendors: _____

I, the undersigned responsible designee for this organization do hereby understand and agree to the rules and regulations for use of Facilities as they have been presented to me. I understand that failure to follow these rules may result in an additional fine. I understand that special permission is required for alcoholic beverages, events past 10:00 pm, the sale of food and/or beverages, any high risk activities as determined by the Village Administrator, and that the Eyer Building is subject to all ordinances within the Town/Village of East Rochester. Furthermore, I acknowledge that any person who knowingly and with intent provides false information, or conceals for the purpose of misleading any information concerning any fact provided hereto, commits a fraudulent act which is a crime.

Signature: _____ Date: _____

Approved by: _____ Date: _____

Martin G. D'Ambrose, Village Administrator

**Thank you ~ we hope you enjoy your event.
 Please leave the facility in the same condition in which you found it!**