

DATE January 2, 2013  
WHERE HELD Board Room Municipal Center  
MEMBERS PRESENT Mayor Fred Ricci  
Deputy Mayor Mark Florack  
Trustees: Mike Flanigan  
John R. Alfieri

KIND OF MEETING Annual Organizational Meeting  
PRESIDING OFFICER Mayor Fred Ricci  
MEMBERS ABSENT Trustee Ted Conners

MARGINAL  
NOTATIONS

OTHERS PRESENT

Martin D'Ambrose, Village Administrator, Raymond J. Parrotta, Clerk/Treasurer,  
Gerri Raschiatore, Deputy Clerk/Treasurer, Chief Steve Clancy, ERPD, Dan Bryson,  
Village Attorney, David Smith, Bldg Insp. Ed Parrone, Parrone Engineering

TOWN/VILLAGE OF EAST ROCHESTER  
ANNUAL ORGANIZATIONAL MEETING  
JANUARY 2, 2013

Annual Organizational Meeting called to order at 7:02 PM by Mayor Fred Ricci.

Moment of Silent Reflection followed by Pledge of Allegiance.

David P. Bonacchi sworn in as Town Justice of East Rochester.

Cecilia Guerand sworn in as East Rochester Library Trustee.

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to appoint Raymond Parrotta/Budget Officer for a 1 year term.

Motion by Trustee Alfieri, seconded by Trustee Florack and carried unanimously to appoint Raymond Parrotta/Clerk-Treasurer for a 2 year term.

Motion by Trustee Florack, seconded by Trustee Flanigan and carried unanimously to appoint Geraldine Raschiatore/Deputy Clerk-Treasurer for a 2 year term.

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to appoint Martin G. D'Ambrose/Village Administrator for a 2 year term.

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to appoint Town Justice David Bonacchi for a 1 year term.

Motion by Trustee Alfieri, seconded by Trustee Florack and carried unanimously to appoint Dan Bryson/Lacy Katzen LLP, Village Attorney for a one year term.

Motion by Trustee Florack, seconded by Trustee Flanigan and carried unanimously to appoint Rob Leni/Harris Chesworth O'Brien, Village Attorney for a one year term.

Motion by Trustee Alfieri, seconded by Trustee Flanigan and carried unanimously to appoint John Alfieri to the Planning Board for 3 year term.

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to appoint Matthew Hogan to the Planning Board for 3 year term.

Motion by Trustee Florack, seconded by Trustee Flanigan and carried unanimously to appoint Amy Monachino to the Planning Board for 1 year term.

MARGINAL  
NOTATIONS

DATE _____	KIND OF MEETING _____
WHERE HELD _____	PRESIDING OFFICER _____
MEMBERS PRESENT _____	MEMBERS ABSENT _____
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_____	_____
_____	_____
_____	_____
OTHERS PRESENT	
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Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to appoint Sean Moran to the Board of Assessment Review for a 3 year term.

Motion by Trustee Alfieri, seconded by Trustee Flanigan and carried unanimously to appoint John Schroth, Joe Russo, Gene D'Ambrose, Jim Burlingame, Teresa Willette to the Cable Commission for 5 year terms.

Motion by Trustee Florack, seconded by Trustee Flanigan and carried unanimously to designate M&T Bank Official Depository for General Fund, Water, Payroll, Capital Fund, Main St. Grant, and Town Clerk; Key Bank Official Depository for Small Cities (FEDS), GOSC (State) and Library; Chase Bank Official Depository for Trust & Agency.

Motion by Trustee Alfieri, seconded by Trustee Florack and carried unanimously to approve Regular Monthly Town/ Village Board Meeting Schedule (see attached).

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to approve Regular Monthly Town/ Village Board Workshop Schedule (see attached).

Motion by Trustee Florack, seconded by Trustee Alfieri and carried unanimously to approve Annual Town/Village Board Organizational Meeting Schedule (see attached).

Motion by Trustee Alfieri, seconded by Trustee Flanigan and carried unanimously to approve Regular Monthly Planning Board Meeting Schedule (see attached).

Motion by Trustee Flanigan, seconded by Trustee Florack and carried unanimously to approve Regular Monthly Zoning Board of Appeals Meeting Schedule (see attached).

Motion by Trustee Florack, seconded by Trustee Flanigan and carried unanimously to approve Annual Board of Assessment Review Meeting Schedule (see attached).

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to approve Committee Appointments (see attached).

Motion by Trustee Florack, seconded by Trustee Alfieri and carried unanimously to approve 2013 Holiday Schedule (see attached).

Motion by Trustee Florack, seconded by Trustee Alfieri and carried unanimously to approve Village Fee Schedule (see attached).

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to approve Administrator Martin D'Ambrose as the Association of Towns Delegate Designee.

Mayor's Address given by Mayor Fred Ricci (see attached).

DATE \_\_\_\_\_

KIND OF MEETING \_\_\_\_\_

WHERE HELD \_\_\_\_\_

PRESIDING OFFICER \_\_\_\_\_

MEMBERS PRESENT \_\_\_\_\_

MEMBERS ABSENT \_\_\_\_\_

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OTHERS PRESENT

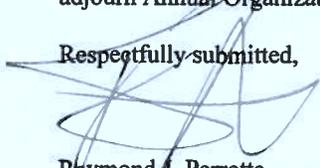
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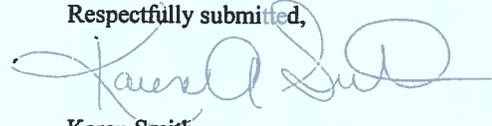
Motion by Trustee Florack, seconded by Trustee Flanigan and carried unanimously to adjourn Annual Organizational Meeting at 7:58PM.

Respectfully submitted,



Raymond A. Parrotta  
Clerk/Treasurer

Respectfully submitted,



Karen Smith  
Recording Secretary

DATE January 14, 2013

KIND OF MEETING Public Comment & Regular Board Meeting MARGINAL NOTATIONS

WHERE HELD Board Room Municipal Center

PRESIDING OFFICER Mayor Fred Ricci

MEMBERS PRESENT Mayor Fred Ricci

MEMBERS ABSENT \_\_\_\_\_

Deputy Mayor Mark Florack

Trustees: Mike Flanigan

John R. Alfieri

Ted Conners

OTHERS PRESENT

Martin D'Ambrose, Village Administrator, Raymond J. Parrotta, Clerk/Treasurer,

Gerri Raschiatore, Deputy Clerk/Treasurer, Superintendent David Bussey,

Chief Steve Clancy, David Smith, Bldg Insp., Dan Bryson, Village Attorney,

Ed Parrone, Parrone Engineering

Regular Board Meeting called to order by Mayor Fred Ricci at 7:00 PM.

Moment of silent reflection followed by Pledge of Allegiance.

Public Comment

Peter Sbarro. 55 Selborne Chase. Fairport. owner of properties at 221 and 309 Magnolia Ave., spoke to the Board about a \$350.00 bill he received regarding his tenant's dog. He believes his tenant should be responsible for paying the bill.

Sam Morabito, 30 Dellwood Dr., informed the Board of a parking issue on Dellwood Dr. Parking is allowed on the north side of the street only, and oftentimes vehicles are parked on both sides of the street. This makes it impossible for emergency vehicles to pass. Additionally, vehicles park in front of a fire hydrant on the north side of the street. He suggested signage to alert drivers.

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to approve agenda.

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to approve Public Comment and Village Board Meeting minutes from December 10, 2012.

Motion by Trustee Conners, seconded by Trustee Florack and carried unanimously to approve Planning Board Meeting minutes from November 13<sup>th</sup> & December 11, 2012.

Motion by Trustee Alfieri, seconded by Trustee Flanigan and carried unanimously to approve Ambulance Corp. report for December 2012.

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to approve the Building Department report for December 2012.

Motion by Trustee Flanigan, seconded by Trustee Alfieri and carried unanimously to approve the Fire Department Report for December 2012.

Motion by Trustee Conners, seconded by Trustee Florack and carried unanimously to approve the Library Report for December 2012 & Year End.

Motion by Trustee Alfieri, seconded by Trustee Flanigan and carried unanimously to approve the Police Department Report for December 2012 & Year End.

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to approve claims for the month.

Claims for the month approved \_\_\_\_\_ Abstracts dated January 14, 2013



DATE January 14, 2013

WHERE HELD Board Room Municipal Center

MEMBERS PRESENT \_\_\_\_\_

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KIND OF MEETING Public Comment & Regular Board

PRESIDING OFFICER pg.#3 Meeting

MEMBERS ABSENT \_\_\_\_\_

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MARGINAL NOTATIONS

OTHERS PRESENT

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- NYS Main St. Grant Update
- East Rochester Housing Authority Update

Public Hearing closed at 7:51 pm.

Motion by Trustee Florack, seconded by Trustee Flanigan to approve a Bond Resolution authorizing the issuance of BAN's in an amount not to exceed \$400,000 to finance purchase of a Triple Combination Pumper Fire Truck.

VOTE: Deputy Mayor Florack-AYE

Trustee Flanigan-AYE

Trustee Conners-A YF

Trustee Alfieri-AYE

Mayor Ricci-AYE

Motion Carried Unanimously

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to adjourn at 7:53 pm.

Respectfully submitted.



Raymond V. Parrotta  
Clerk-Treasurer

Respectfully submitted.



Karen Smith  
Recording Secretary

DATE	January 14, 2013	KIND OF MEETING	Town Board Meeting
WHERE HELD	Board Room Municipal Center	PRESIDING OFFICER	Supervisor Fred Ricci
MEMBERS PRESENT	Councilman: Mark Florack Mike Flanigan John R. Alfieri Ted Conners	MEMBERS ABSENT	
		OTHERS PRESENT	
Martin D'Ambrose, Village Administrator, Raymond J. Parrotta, Clerk/Treasurer, Gerri Raschiatore, Deputy Clerk/Treasurer, Superintendent David Bussey, Chief Steve Clancy, David Smith, Bldg Insp., Dan Bryson, Village Attorney, Ed Parrone, Parrone Engineering			

MARGINAL NOTATIONS

Town Board Meeting called to order by Supervisor Fred Ricci at 7:53 PM.

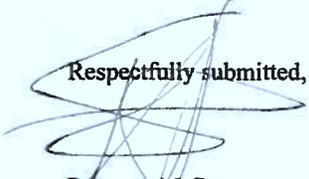
Motion by Councilman Flanigan, seconded by Councilman Alfieri and carried unanimously to approve the Town Board Meeting minutes from December 10, 2012.

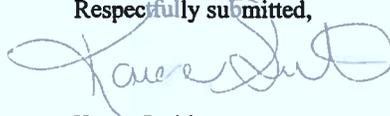
Motion by Councilman Florack, seconded by Councilman Conners and carried unanimously to approve the Town Clerk's monthly report for December 2012.

Motion by Councilman Alfieri, seconded by Councilman Flanigan and carried unanimously to approve the Community Resource Center report for November & December 2012.

Motion by Councilman Conners, seconded by Councilman Florack and carried unanimously to enter Executive Session at 7:55 pm for personnel and litigation issues at the conclusion of which the meeting will be adjourned.

Motion by Councilman Conners, seconded by Councilman Florack and carried unanimously to adjourn the Town Board Meeting at 9:12 pm.

Respectfully submitted,  
  
 Raymond J. Parrotta  
 Clerk-Treasurer

Respectfully submitted,  
  
 Karen Smith  
 Recording Secretary

**TOWN CLERK'S MONTHLY REPORT  
TO THE SUPERVISOR AND COUNCIL  
OF THE TOWN OF EAST ROCHESTER**

Pursuant To Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me during the month of December 2012 in connection with my office, excepting only such fees and moneys the application and payment of which are other wise provided for by Law:

<u>Quantity</u>	<u>Description</u>	<u>Fee</u>	<u>Amount</u>
5	Games Licenses		\$5.63
17	Dog Licenses		\$162.50
1	Marriage Licenses	\$17.50	\$17.50
2	Duplicate Marriage License	\$10.00	\$20.00
Total Fees Remitted to General Fund			\$205.63
Amount Paid to State DEC for Conservation Licenses			\$96.37
Amount Paid to Dept. of Ag. & Markets			\$25.00
Amount Paid to State Health Dept. for Marriage Licenses			\$22.50
Total Paid			\$143.87
Total Collected			\$349.50

I hereby certify that this is a full and true statement of all fees and moneys received by me during the month above stated.

Dated: January 14, 2013

\_\_\_\_\_  
Raymond Parrotta, Town Clerk



# Town/Village of East Rochester

120 WEST COMMERCIAL STREET  
EAST ROCHESTER, NEW YORK 14445

585-586-3553 • Fax: 585-586-4792

[www.eastrochester.org](http://www.eastrochester.org)

**Mayor - Fred Ricci**

#### BOARD OF TRUSTEES

*John R. Alfieri*

*Ted Conners*

*Michael J. Flanigan*

*Mark A. Florack*

#### ADMINISTRATOR

*Martin G. D'Ambrose*

#### CLERK - TREASURER

*Raymond J. Parrotta*

#### DEPUTY CLERK - TREASURER

*Gerri Raschiatore*

## Building Department Monthly Report December 2012

<b>Fire Inspections</b>	<b>015</b>
<b>Complaints &amp; Violations</b>	<b>015</b>
<b>Court Appearances</b>	<b>001</b>
<b>Permits Issued</b>	<b>026</b>
<b>Lawns Cut for Violations</b>	<b>000</b>
<b>Planning Board Actions</b>	<b>003</b>
<b>Zoning Board Actions</b>	<b>000</b>
<b>Dog Responses</b>	<b>010</b>
<b>Other Animal Responses</b>	<b>000</b>
<b>Revenue Total</b>	<b>\$2255.90</b>

**David Smith**  
**Building Inspector**

# East Rochester Community Resource Center, Inc.

120 West Commercial St., (Mailing) 333 East Chestnut St. (Site)

East Rochester, New York 14445

Teresa Quinzi-Willette, Director

Pat Cragg, Associate

585-586-0525

MONTHLY REPORT FOR DECEMBER 2012

Dec. 3rd, 2013

Food requests	156	(287 children, 213 adults, & 5 elderly, inc. Christmas)
For bread and dairy products	2	(total of \$22.00 cash)
Phone card minutes	1	(\$20 cash to Rite Aid...needed for job search)
Clothing requests	8	
Clothing donations	10	
Household/Furn. Requests	12	(this includes cleaning products)
Household/Furn. Donations	5	
Prescription cost	1	(total of \$292.21)
Foodlink charges		( \$ 75.14 )
Automotive	3	(for gas - 2 for \$35 and 1 for \$20 cash)
Automotive repair	1	(total of \$250.00 needed to take children to doctors appts.)
Rental assistance (partial)	2	(at \$250.00 each for total of \$500.00)
Center's utilities (November)		(\$ 129.10 )
Center's utilities (December)		( \$ 177.67 )
Diapers	2	(for total of \$ 25.47)
Wegman's meats		( \$ 209.37 )
Transportation	34	(To doctor appointments, shopping etc...)
Referrals	24	(To DSS, HEAP etc.....)
Christmas trees and decorations	5	(all donated)
Advent Craft Sale Ad		(\$38.80)
Office supplies		(\$90.18)

HSBC CHECKING ACCT:

Balance as of November, 2012 was.....	\$ 13,925.48
+    Advent Craft fees	100.00
+    Christmas donations	400.00
+    For purchase of food donation	250.00
+    Advent Craft Sale refreshment table sales	280.00
-    Expenditures for the month.....\$ 1,822.94	
Balance as of December 31st, 2012.....	\$ 13,132.54

CASH FLOW ACC:

Balance as of November 30th, 2012 was.....	\$ 128.89
+    Cash donations	81.00
Cash expenditures..... \$62.00	
Balance as of December 31st, 2012 is.....	\$ 156.89

**The "Adopt a Shelf"** program is continuing to come alive with donations of food coming in regularly. We are very thankful to all who are participating in this unique, and special way to help keep the shelves in our local food Pantry supplied. However, we can always use more sponsors so the load doesn't rest on the same shoulders every month. Anyone who is interested in sponsoring a shelf, please give us a call at 586-0525.

The Advent Craft Sale figures have not been calculated as yet, but will be provided for the February monthly report.

Christmas program results are as follows:

We had a total of 102 families who applied for help for Christmas with food and gifts for a total of 235 children and 146 adults and 4 elderly folks. Of these totals, 74 were provided for by the ER Community Resource Center and Fire Department with the help from; St. Jerome's Giving Tree which was decorated with over 250 tags with names of gift recipients.....also from the Fire Dept's Angel Tree which had almost 100 tags of children's names from ages 12 and under, ....Hoselton Chevrolet also had many tags on their Angel Tree for whom gifts were provided.... Wegman's , Debbie Supply, Koinonia Church, the Baptist Church, all provided toys, games, toiletries and stocking stuffers.

Twenty-two sponsors, which included ER United Methodist Church, Mary Magdalene Church, St. John Fisher College resident groups, A group from RIT, American Legion Post 1917, ER Schools' teachers, Boy Scout Troop and Girl Scout Troop, Peak Performance, Direct Sales mktg, DePaul Parkside Adult Home, and professional business men and women in the community, including; village administrator, Marty D'Ambrose and family, Terry Brownsteiner and family, Tom and Maryann Warren, Kris Weltman and family, Charlene Watt and sister, Michelle and families, Bill VanThof and Patrick Rist, all provided food, or gifts, or both, for 22 of our families which included another 67 children, 35 adults and 1 elderly person.

Once again, many, many thanks to Gloria and Angelo Pascazi and their family, for the checking, wrapping, bagging, tagging, and coordinating the deliveries with our volunteer firemen and the extra gift shopping necessary to make sure each and every child had gifts to open on Christmas.

Above and beyond all of this, it is most important to remember the "Reason for the Christmas Season" is "JESUS"!

THANK YOU to our wonderful community and may GOD BLESS YOU ALL in this New Year of 2013! Make it a GOOD YEAR!

Respectfully submitted,  
Teresa Quinzi-Willette

# **EAST ROCHESTER PUBLIC LIBRARY DIRECTOR'S YEAR-END REPORT, 2012**

**Children's Programming Totals: 96 programs conducted; 1055 in attendance**

**Adult Programming Totals: 12 programs conducted; 155 in attendance**

**Special Program for adults and youth: 1 program; 390 in attendance**

**Grand Total Programs: 109; Grand Total Attendance: 1600**

**Total Number of Items charged to Patrons: 74,084**

**Total Number of Items returned to the Library: 92,370**

**Total Number of Visits to the Library: 58,580**

**Total of New Library Cards Issued: 285**

**Total Number of Reference Questions: 3,795**

**Respectfully Submitted,**

**Meredith Fraser  
Library Director**

# East Rochester Public Library

## Director's Report

### December, 2012

**Did You Know?** The Book Discussion Group, lead by Danette Weingarten, will resume on January 17<sup>th</sup> at 7pm. This month's book discussion is The Language of Flowers, by Vanessa Diffenbaugh. Please join us for this exciting group. Copies of the book are available at the Library.

#### **Regular and Special Programming:**

**Children's** – Babies' Storytime met 2 times with 6 in attendance. The Pre-K Story Time met 2 times with 18 in attendance, and the Crafty Kids Storytime met 2 times with 28 in attendance.

**Special Programming Children-** The Bingo Party for young children had 23 in attendance.

**Adult's** –There was no Book Discussion Group meeting in December.

**Programs =7 Attendance =75**

#### **Statistics:**

Total number of items charged to patrons =5160

Total number of items returned to the library =7262

Total number of times patrons used their library cards =3244

Total number of visitors to the library =3860

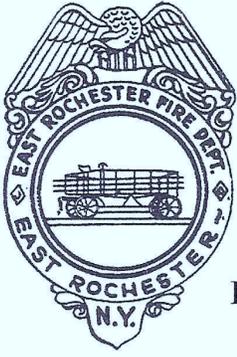
New library cards issued =16

Total number of reference questions =217

Averages for the month:

- **215** items charged per day
- **303** items returned per day
- **135** patrons using their library cards per day
- **161** visitors to the library per day

Respectfully Submitted,  
Meredith Fraser, Library Director



# EAST ROCHESTER FIRE DEPARTMENT

415 Main Street  
East Rochester, N.Y. 14445-1707

## East Rochester Fire Department Monthly Village Board Report

January 2013

Village Board Members,

I am pleased to report the following activity for the East Rochester Fire Department during the month of December and for the year 2012;

- We answered (35) alarms for the month of December
- In addition to our own alarms, we provided equipment and manpower for (2) mutual aid calls to the Fairport Fire Department and Bushnell's Basin Fire Department.
- The East Rochester Fire Department was also called upon to assist with covering the West Webster and Webster Fire Districts on different occasions following the tragic event on Christmas Eve.
- On December 14<sup>th</sup> at about 8:00am we responded to the intersection of N. Washington St at Linden Ave for a motor vehicle accident with a report of a person trapped. Upon our arrival we found a motor vehicle accident involving (3) vehicles with a driver trapped in one of the vehicles. Our firefighters had to work quickly to remove the trapped driver as his condition was critical. Despite the efforts of all the emergency personnel on scene, the driver of this vehicle did not survive the accident. I commend the hard work and efforts by all the emergency personnel and citizens who assisted us at the scene during this incident.
- 2012 was a busy and productive year for the East Rochester Fire Department. One of the highlights has been our recruitment campaign which was very successful. Since the beginning of 2012 we have taken in at least four new firefighters and we are continuing to promote new membership year round.
- We continue to train on a regular basis and are incorporating as much new training as we can throughout the year.
- We answered 100% of (407) calls for the year 2012. This is slightly lower than the previous year of 2011 where we answered (420) calls.
- (64) of the total number of calls in 2012 involved mutual aid incidents. These incidents either involved a response for equipment and manpower outside of our own fire district or involved another department assisting us with the same.
- (37) or 9% of the calls in 2012 were for fires of varying types such as structure fires, cooking fires, vehicle fires, trash fires, etc.
- (71) or 17.50% of the calls were for rescue incidents or emergency medical services
- (143) or 35.25% of the calls were for hazardous condition incidents
- (101) or 25% of the calls were for general fire department services and good intent calls
- (54) or 13.25% of the calls were for automatic fire alarms

**100% Volunteer**  
**Serving the Community Since 1898**

Cont'd P-2



# EAST ROCHESTER FIRE DEPARTMENT

415 Main Street

East Rochester, N.Y. 14445-1707

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- The East Rochester Fire Department has suffered a loss of Past Chief, James "Skinny" VanThof this past week. Skinny VanThof served as Fire Chief from 1982-1983 and was a long time member of the Fire Department (since 1962). Skinny contributed greatly to the long standing traditions of the fire department for which we still stand for today and was a mentor to us all. Skinny was a great friend and he will surely be missed.

The members of the East Rochester Fire Department are looking forward to another safe and successful year and we thank you all for your continued support. We all stand committed to serve the Village of East Rochester with pride and professionalism whenever called upon, 100% of the time.

It is and always will be my pleasure to serve as your Fire Chief

Sincerely,

Steve Williams  
Fire Chief

**100% Volunteer**  
**Serving the Community Since 1898**



# East Rochester Police Department

*Protect and Serve*

**Steven J. Clancy**  
*Chief of Police*

## YEARLY REPORT 2012

<u>2011</u>	<u>2012</u>
<u>TOTAL CALLS TO 911</u> 12,074	<u>TOTAL CALLS TO 911</u> 12,185
PENAL LAW ARRESTS 417	PENAL LAW ARRESTS 476
<u>VEHICLE AND TRAFFIC</u> 1,278	<u>VEHICLE AND TRAFFIC</u> 1,379
<u>DWI ARRESTS</u> 44	<u>DWI ARRESTS</u> 30
<u>PARKING TICKETS</u> 488	<u>PARKING TICKETS</u> 486

**YEARLY REPORT 2012**

THE EAST ROCHESTER POLICE CLERK COLLECTED \$175.25 IN FEES FOR REPORTS.

THE POLICE CLERK COLLECTED \$440.00 FOR NON-CRIMINAL FINGERPRINTS.

THIS IS A TOTAL OF \$615.25 COLLECTED AT THE POLICE DEPARTMENT.

**2012 CRIMES REPORTED AND CLEARED**

<b><u>CRIME</u></b>	<b><u>CASES</u></b>	<b><u>CLOSED</u></b>	<b><u>ARRESTS</u></b>
ASSAULTS	22	21	20
BURGLARY	26	9	9
CRIMINAL MISCHIEFS	112	51	55
HARASSMENT	117	85	76
LARCENIES	155	57	52
ROBBERY	0	0	0
RAPE	0	0	0
DOMESTICS	207	176	48
DRUGS	45	43	43
AUO	134	134	134