

DATE January 2, 2015
WHERE HELD Board Room Municipal Center
MEMBERS PRESENT Mayor Fred Ricci
Deputy Mayor Mark Florack
Trustees: Ted Conners
John R. Alfieri
Amy Monachino

KIND OF MEETING Annual Organizational Meeting
PRESIDING OFFICER Mayor Fred Ricci
MEMBERS ABSENT _____

MARGINAL
NOTATIONS

OTHERS PRESENT
Martin D'Ambrose, Village Administrator, Gerri Raschiatore, Clerk/Treasurer,
Dan Bryson, Village Attorney

TOWN/VILLAGE OF EAST ROCHESTER
ANNUAL ORGANIZATIONAL MEETING
JANUARY 2, 2015

Annual Organizational Meeting called to order at 3:00 PM by Mayor Fred Ricci.

Moment of Silent Reflection followed by Pledge of Allegiance.

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to appoint Geraldine Raschiatore/Budget Officer for a 1 year term.

Motion by Mayor Ricci, seconded by Trustee Conners and carried unanimously to appoint Geraldine Raschiatore/Clerk-Treasurer for a 2 year term.

Motion by Mayor Ricci, seconded by Trustee Monachino to appoint Martin G. D'Ambrose/Village Administrator for a 2 year term.

Vote: Mayor Ricci-AYE
Trustee Monachino-NAY
Trustee Alfieri-NAY
Trustee Conners-NAY
Trustee Florack-NAY
Motion Defeated

Motion by Mayor Ricci, seconded by Trustee Alfieri and carried unanimously to appoint Dan Bryson/Lacy Katzen LLP, Village Attorney for a one year term.

Motion by Mayor Ricci, seconded by Trustee Alfieri and carried unanimously to appoint David Mayer & LaMarr Jackson/Harris Chesworth O'Brien, Village Attorney for a one year term.

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to appoint Christina Belles to the Planning Board for a 3 year term.

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to appoint Brandi Marino to the Planning Board for 3 year term.

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to appoint Barbara Marr to the Planning Board for 3 year term.

Motion by Mayor Ricci, seconded by Trustee Conners and carried unanimously to appoint Frank Barbero to the Zoning Board for 3 year term.

MARGINAL
NOTATIONS

DATE _____	KIND OF MEETING _____
WHERE HELD _____	PRESIDING OFFICER _____
MEMBERS PRESENT _____	MEMBERS ABSENT _____
_____	_____
_____	_____
_____	_____
_____	_____
OTHERS PRESENT	
_____	_____
_____	_____
_____	_____

Motion by Mayor Ricci, seconded by Trustee Connors and carried unanimously to appoint Margot Gilhart to the Zoning Board for 3 year term.

Motion by Mayor Ricci, seconded by Trustee Monachino and carried unanimously to appoint Michael Flanigan to the Board of Assessment Review for a 5 year term.

Motion by Mayor Ricci, seconded by Trustee Alfieri and carried unanimously to appoint Deb DiNatale to the Housing Authority for a 5 year term.

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to appoint Joyce Ferrin to the Library Board for a 5 year term.

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to appoint Doris Swagler to the Library Board for a 5 year term.

Motion by Mayor Ricci, seconded by Trustee Connors and carried unanimously to designate M&T Bank Official Depository for General Fund, Water, Payroll, Capital Fund, Main St. Grant, and Town Clerk; Key Bank Official Depository for Small Cities (FEDS), GOSC (State) and Library; Chase Bank Official Depository for Trust & Agency.

Motion by Mayor Ricci, seconded by Trustee Monachino and carried unanimously to approve Regular Monthly Town/ Village Board Meeting Schedule (see attached).

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to approve Regular Monthly Town/ Village Board Workshop Schedule (see attached).

Motion by Mayor Ricci, seconded by Trustee Alfieri and carried unanimously to approve Annual Town/Village Board Organizational Meeting Schedule (see attached).

Motion by Mayor Ricci, seconded by Trustee Connors and carried unanimously to approve Regular Monthly Planning Board Meeting Schedule (see attached).

Motion by Mayor Ricci, seconded by Trustee Monachino and carried unanimously to approve Regular Monthly Zoning Board of Appeals Meeting Schedule (see attached).

Motion by Mayor Ricci, seconded by Trustee Alfieri and carried unanimously to approve Annual Board of Assessment Review Meeting Schedule (see attached).

Motion by Mayor Ricci, seconded by Trustee Florack and carried unanimously to approve Committee Reports (see attached).

Motion by Mayor Ricci, seconded by Trustee Connors and carried unanimously to approve 2015 Holiday Schedule (see attached).

DATE January 2, 2015
WHERE HELD Board Room Municipal Center
MEMBERS PRESENT _____

KIND OF MEETING Annual Organizational Meeting
PRESIDING OFFICER pg. #3
MEMBERS ABSENT _____

MARGINAL NOTATIONS

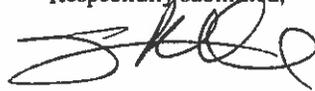
OTHERS PRESENT

Motion by Mayor Ricci, seconded by Trustee Monachino and carried unanimously to approve Village Fee Schedule (see attached).

Mayor's Address given by Mayor Fred Ricci.

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to adjourn Annual Organizational Meeting at 3:21PM.

Respectfully submitted,



Geraldine Raschiatore
Clerk/Treasurer



Town/Village of East Rochester

317 Main Street

East Rochester, New York 14445

Phone 585-586-3553 ~ Fax 585-419-8282

DATE: December 15, 2014
TO: Village Board, Department Heads, Staff and Volunteers
FROM: Martin D'Ambrose, Administrator
RE: 2015 Village Board Meeting Schedule

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The Town/Village Board will hold regular monthly meetings in 2015 as follows. All meetings begin at 7:00 pm. The titles used in this memo are intended to help clarify for the Board, Staff and the general public what meeting will occur and when.

| <u>Month</u> | <u>Monthly Town/Village Business Meeting &amp; Public Forum</u>              | <u>Monthly Workshop</u>             |
|--------------|------------------------------------------------------------------------------|-------------------------------------|
| January      | Friday, January 2 <sup>nd</sup> , 3:00 pm<br>(Annual Organizational Meeting) | Thursday, January 15 <sup>th</sup>  |
| February     | Thursday, February 12 <sup>th</sup>                                          | Thursday, February 26 <sup>th</sup> |
| March        | Thursday, March 12 <sup>th</sup>                                             | Thursday, March 26 <sup>th</sup>    |
| April        | Thursday, April 9 <sup>th</sup>                                              | Thursday, April 23 <sup>rd</sup>    |
| May          | Thursday, May 14 <sup>th</sup>                                               | Thursday, May 28 <sup>th</sup>      |
| June         | Thursday, June 11 <sup>th</sup>                                              | Thursday, June 25 <sup>th</sup>     |
| July         | Thursday, July 9 <sup>th</sup>                                               | Thursday, July 30 <sup>th</sup>     |
| August       | Thursday, August 13 <sup>th</sup>                                            | Thursday, August 27 <sup>th</sup>   |
| September    | Thursday, September 10 <sup>th</sup>                                         | Thursday, Sept. 24 <sup>th</sup>    |
| October      | Thursday, October 8 <sup>th</sup>                                            | Thursday, October 29 <sup>th</sup>  |
| November     | Thursday, November 12 <sup>th</sup>                                          |                                     |
| December     | Thursday, December 10 <sup>th</sup>                                          |                                     |



## Town/Village of East Rochester

317 Main Street  
East Rochester, New York 14445  
Phone 585-586-3553 ~ Fax 585-419-8282  
Fred Ricci, Mayor

**DATE:** December 17, 2014  
**TO:** Village Board, Department Heads, Staff & Volunteers  
**FROM:** Martin G. D'Ambrose, Administrator  
**RE:** 2015 Planning/Architectural Review Board & Zoning Board Schedules

Please be advised that the Planning/Architectural Review Board will meet on the second Tuesday of each month beginning at 7:00 pm. The Zoning Board of Appeals will meet on the third Tuesday of each month at 7:00 pm or on an as needed basis.

Applications for all boards must be made four (4) weeks prior to the meeting dates. Applications to the Zoning Board of Appeals must first be made to the Planning Board for referral. All Public Notices appear in the Post once per month.

| <u>Planning/Architectural Review Board Meeting</u> | <u>Submission cut off</u> | <u>Zoning Board of Appeals Meeting</u> | <u>Submission Cut Off</u> |
|----------------------------------------------------|---------------------------|----------------------------------------|---------------------------|
| January 12                                         | December 23, 2014         | January 19                             | December 23, 2014         |
| February 10                                        | January 21                | February 17                            | January 21                |
| March 10                                           | February 18               | March 17                               | February 18               |
| April 14                                           | March 25                  | April 21                               | March 25                  |
| May 12                                             | April 23                  | May 19                                 | April 23                  |
| June 9                                             | May 20                    | June 16                                | May 20                    |
| July 14                                            | June 25                   | July 21                                | June 25                   |
| August 11                                          | July 22                   | August 18                              | July 22                   |
| September 8                                        | August 20                 | September 15                           | August 20                 |
| October 13                                         | September 30              | October 20                             | September 30              |
| November 10                                        | October 23                | November 17                            | October 23                |
| December 8                                         | November 16               | December 15                            | November 16               |
| <b>*January 12</b>                                 | <b>December 17</b>        | <b>*January 19</b>                     | <b>December 17</b>        |

**\*Denotes Dates that are in 2016**



**Town/Village of East Rochester**

317 Main Commercial Street  
East Rochester, New York 14445  
Phone 585-586-3553 ~ Fax 585-419-8282  
Fred Ricci, Mayor

**DATE:** December 15, 2014  
**TO:** Mayor, Board Members, Department Heads, and All Staff & Volunteers  
**FROM:** Martin D'Ambrose, Administrator  
**RE:** 2015 Town/Village of East Rochester ~ Holiday Schedule

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After approval of the Village Board, the Town/Village of East Rochester will observe the following Holidays for 2015. Village offices will be closed on these days. The floating holiday has been replaced by Veterans Day. Please note - the Department of Public Works may work on these days in order to maintain continuity of operations. Please distribute this memo accordingly in your department. Thank you.

Observed Holidays

- Thursday, January 1 New Years Day Holiday
- Monday, January 19 Martin Luther King, Jr. Holiday
- Monday, February 16 Presidents' Day Holiday
- Friday, April 3 Good Friday Holiday
- Monday, May 25 Memorial Day Holiday
- Friday, July 3 Independence Day Holiday
- Monday, September 7 Labor Day Holiday
- Monday, October 12 Columbus Day Holiday
- Wednesday, November 11 Veterans Day Holiday
- Thursday, November 26 Thanksgiving Day Holiday
- Friday, November 27 Thanksgiving Holiday
- Thursday, December 24 Christmas Holiday
- Friday, December 25 Christmas Day Holiday



Town/Village Fee Schedule (submitted for approval) Effective January 1, 2015

**Recent Changes noted in yellow
Non-Refundable**

Administrative Fee		\$25
Adult Use Fee	Application	\$1,000
	Annual Review	\$250
Alarm Permit Fees	Residential	\$0
	Commercial	\$0
	Avoidable Fire Alarm Fine	3 rd - \$200
	Violations within 6 months	4 th - \$250 5 th - \$300
Building Permit Fees	Residential	.15/sq. ft./ \$50 Minimum
	Commercial	.18/sq. ft./\$100 Minimum
	Additional 100% permit fee for late apps	plus engineering fees
Bulk Refuse/Garbage Removal		All fees incurred: Varies Administrative Recovery Charge: <u>\$300</u> Total per cleanup: Varies
Cat Pickup Fee		\$50
Certificate of Occupancy	Sale/Transfer/Change in use	\$100
	Temporary C of O	\$150
Planning Board Application		\$100 minimum plus engineering fees
Copies		\$0.25 per sheet
Demolition Permit		\$50 residential \$250 commercial
Design Criteria Manual		\$100
Dog Impound/Care	Plus daily cost of care charged by kennel	\$60 - 1 st \$80 - 2 nd \$100 - 3 rd
Dog License	Neutered/spayed	\$9
	Not neutered	\$17
Grass Mowing (First and all subsequent violations)		\$200 ~ Code Enforcement Violation \$200 ~ Administrative Recovery Charge \$400 ~ Total per mowing
Commercial Grass Mowing		\$300 ~ Code Enforcement Violation \$300 ~ Administrative Recovery Charge \$600 ~ Total per mowing

<u>First Violation:</u>		Code Enforcement Violation: \$200 Administrative Recovery Charge: \$150 Total for first violation: \$350
<u>Second Violation:</u>		Code Enforcement Violation: \$300 Administrative Recovery Charge: \$200 Total for first violation: \$500
<u>Third and Subsequent Violations:</u>		Code Enforcement Violation: \$300 Administrative Recovery Charge: \$300 Total for first violation: \$600
Maps	Village small 8 ½ X 11 Village large 2'X3'	\$2 \$4
Marriage License	Ordinary Certified Copy	\$40 \$10 additional
Permit Re-Inspections	2 nd re-inspection 3 rd re-inspection All subsequent trips	\$50 \$100 \$200
Parking Tickets		\$25 \$80 in handicap spot
Community Conf. Room Only Executive Conf. Room Only Board Room Only	Resident Non-Resident Resident Non-Resident Resident Non-Resident	\$50 \$75 \$50 \$75 \$50 \$75
Senior Center Room Only Community Center Kitchen Entire Community Center	Resident Non-Resident Resident Non-Resident Resident Non-Resident	\$75 \$100 \$100 \$150 \$225 \$275
Baseball/Softball Fields	Dragged and Lined	\$30 \$50
Peddler/Solicitor License	3 day Each additional day Annual	\$50 \$25 \$350
2ND Hand Dealers License	Annual	\$350
Return Check		Per bank charge
Sewer	Out of District Permit & Inspection Re-inspection Initial Hook-Up Road Repair Fee	\$210 per year \$50 \$25 \$1,300 per unit Labor, equip & materials plus pure water fees \$250 Residential \$350 Commercial
Signs	Permit Political-refundable deposit	\$50 \$100 \$50
Temporary Signs		\$100 late submission fee

Special Pick-up Fines	Including garage sale signs	\$25 – 1 st \$50 – 2 nd \$75 – 3 rd \$100 – 4 th +
Requested Pick-up	Trash Dumpster (if not in dumpster or cans man power plus machinery)	\$25 minimum \$50 minimum \$25 per appliance
Subdivision Approval Application		\$200 plus engineering fees
Tax Search		\$20
Tires Pick-Up Fee		\$15 minimum \$5 each additional tire
Zoning Board Application		\$100 plus engineering fees
Village Code Book		\$250
Zoning Change	Application	\$250 Plus Engineer review hourly \$200 minimum
Stop Work Orders		Minimum \$300 Maximum \$1,000
Residential Permit Security Deposit	Building Inspectors Discretion	\$500
Property Research		\$50
Overnight Truck usage	1 Ton Dump per use 6 Wheel Dump per use	\$50 \$75