

DATE May 10, 2018 KIND OF MEETING Village Board Meeting
 WHERE HELD Board Room Municipal Center PRESIDING OFFICER Mayor Fred Ricci
 MEMBERS PRESENT Mayor Fred Ricci MEMBERS ABSENT _____
Deputy Mayor Mark Florack
 Trustees: Kelley Swagler
John R. Alfieri
Ted Conners

MARGINAL
NOTATION

OTHERS PRESENT

Martin D'Ambrose, Administrator, Brian Luke, Treasurer, Karen Smith, Clerk,
Sgt. Vicaretti, ERPD, Dan Bryson, Village Attorney, Ed Parrone, Parrone Engineering

Regular Board Meeting called to order by Mayor Fred Ricci at 7:11PM.

Moment of silent reflection followed by Pledge of Allegiance.

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to approve the agenda.

Motion by Trustee Alfieri, seconded by Trustee Swagler and carried unanimously to approve Village Board Meeting from April 12, 2018.

Motion by Trustee Conners, seconded by Trustee Florack and carried unanimously to approve Village Board Work Session from April 26, 2018.

Motion by Trustee Swagler, seconded by Trustee Alfieri and carried unanimously to approve Planning Board Meeting from April 10, 2018.

Department Reports

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to approve the Building Dept., Fire Dept., Library, Police Dept. & Local History reports for April 2018.

New Business

Motion by Trustee Alfieri, seconded by Trustee Swagler and carried unanimously to approve claims for the month.

Claims for the month approved _____ Abstracts dated May 10, 2018

General Fund	\$ 123,888.48
Town Fund	\$ 1,433.89
Library Fund	<u>\$ 3,620.26</u>
Total	\$ 128,942.63

Motion by Trustee Conners, seconded by Trustee Florack and carried unanimously to approve year end transfers and encumbrances.

Motion by Trustee Swagler, seconded by Trustee Alfieri and carried unanimously to approve Bidding and Procurement Policy for 2018-19 fiscal year.

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to approve updated Reimbursable Expenditures Policy.

Motion by Trustee Conners, seconded by Trustee Florack and carried unanimously to modify General Fund budget for payment of YAC staff wages in the amount of \$59,992; to be funded by grants received by YAC.

MARGINAL
NOTATIONS

DATE _____

KIND OF MEETING _____

WHERE HELD _____

PRESIDING OFFICER _____

MEMBERS PRESENT _____

MEMBERS ABSENT _____

OTHERS PRESENT

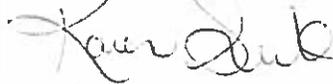
Edmund Lyon & Legion Eyer Park Improvements Project audit report is complete and available in the Clerk's office for review.

Motion by Trustee Alfieri, seconded by Trustee Swagler and carried unanimously to approve updated Refuse Collection Policy.

Department Reports: Trustee Conners - Library
Trustee Florack - Fire Dept. & Town Clerk
Trustee Alfieri - Police Dept. & Local History
Trustee Swagler - Comm. Resource & Bldg. Dept.

Motion by Trustee Florack, seconded by Trustee Conners and carried unanimously to adjourn at 7:59PM.

Respectfully submitted,



Karen Smith
Clerk



Town/Village of East Rochester

317 MAIN STREET
EAST ROCHESTER, NEW YORK 14445
585-586-3553 • Fax: 585-419-8282
www.eastrochester.org
Mayor - Fred Ricci

BOARD OF TRUSTEES

John R. Alfieri
Ted Conners
Mark A. Florack
Amy Manachino

ADMINISTRATOR
Martin G. D'Ambrose

CLERK
Karen A. Smith

DIRECTOR OF FINANCE
Brian W. Luke

Building Department Monthly Report April 2018

Total Inspections	102
Fire Inspections	34
Complaints & Violations	32
Court Appearances	2
Permits Issued	16
Planning Board Actions	1
Zoning Board Actions	0
Dog Responses	6
Other Animal Responses	4

Revenue: **\$1025.00**

Rabies Clinic will be held on May 14, 2018 @ Eyer Park from 5pm to 7pm

Jim Herko
Jim Herko

Building Inspector

EAST ROCHESTER, NEW YORK . . . "the greatest little town in the world"



EAST ROCHESTER FIRE DEPARTMENT

415 Main Street
East Rochester, N.Y. 14445-1707

Village Board Report May 2018

Village Board Members,

In April the East Rochester Fire Department participated in a statewide recruitment campaign known as Recruit NY. Fire Departments from across the state opened their doors to the community with the common goal of increasing members by recruitment and retention efforts. This program continues to be an important and ongoing initiative within our department. If there are residents interested in learning more about becoming a fire fighter, we welcome them to contact us.

I would like to take the time to thank Past Chief Parrone who headed up our distracted driving program at the school this past Friday. Past Chief Parrone started this program and has been an integral part of the programs success. The program is held every 2 years for the juniors and seniors to teach them about the dangers and consequences that are involved with *all forms of distracted driving*. It is a very powerful program that we take great pride in. We could not have been successful with putting this on without the combined help of AMR, East Rochester Police Dept., East Rochester Department of Public Works, the East Rochester High School, Northside Salvage and Ricci's towing. We hope to reach all students and help them to avoid making a life changing mistake.

We are starting to get into the busy season with the warmer weather and upcoming events. Our training program is in full swing. The new member training program is progressing into the final stages. I would like to acknowledge and thank the Perinton Fire departments for the use of their training facilities and live fire training grounds. The cooperation between our neighbors is outstanding and benefits all of our communities.

With the warmer weather we would like to remind everyone to follow safe practices **when grilling and using approved fire pits**. Rules and requirements for fire pits are available on the village web site.

The fire department responded to (37) calls in the month of April (5) of which was to our neighboring departments.

Respectfully,

Neal Herko

Fire Chief



East Rochester Public Library
317 Main Street
East Rochester, New York 14445
585-586-8302

Director's Report April, 2018

Did You Know? Rebecca Jaffarian, Communications Relations Manager from The Legacy at Maiden Park, will be conducting a program at the Senior Center on Wednesday, May 16, 2018 at 6:30pm. This presentation is for adult children and seniors considering the move to a senior living community, now or in the future. The session will cover where to start looking, inside tips on what to look for, independent living and the continuum of care, levels of care, and memory care.

The Friends of the Library will be having a \$3 a bag sale at the Book Nook from 11am to 1pm on Saturday, May 12th and 19th. We provide the bag, you fill it with books!

Regular and Special Programming:

Children's - Baby Story Time met four times with 33 in attendance and Pre-K Story Time met two times with 27 in attendance. .

Adult's - The Adult Book Discussion group met in April, and discussed the book, The Tea Girl of Hummingbird Lane by Lisa See. Eleven people were in attendance. The May book discussion selection is available at the *Circulation Desk of the Library*.

Programs = 7 Attendance = 71

Statistics:

Total number of items charged to patrons = 4580

Total number of items returned to the library = 5793

Total number of times patrons used their library cards = 2851

Total number of visitors to the library = 4625

New library cards issued = 12

Total number of reference questions = 488

Averages for the month:

- 183 items charged per day
- 232 items returned per day
- 114 patrons using their library cards per day
- 185 visitors to the library per day

Respectfully Submitted,

Meredith Fraser
Library Director



Town/Village of East Rochester

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www.eastrochester.org

Mayor – Fred Ricci

BOARD OF TRUSTEES

*John R. Alfieri
Ted Conners
Mark A. Florack
Kelley Swagler*

ADMINISTRATOR

Martin G. D'Ambrose

CLERK

Karen A. Smith

DIRECTOR OF FINANCE

Brian W. Luke

TO: Town/Village Board, Village Administrator
FROM: Chief Steven J. Clancy
SUBJECT: Monthly report (April 2018)
DATE: May 7, 2018

The East Rochester Police Department responded to:

- 1286- “911” calls/self-initiated
- 170- Traffic tickets
- 20- AUO’s (Aggravated Unlicensed Operation)
- 45- Arrests
- 51-Parking Tickets
- 16- Motor vehicle accidents
- 2- Drug Arrests
- 2-DWI Arrests

The warm weather is finally upon us, and with that comes all the traffic, both vehicular and pedestrian. Please adhere to the speed limit around the schools and parks, and be aware of your surroundings as you’re driving within the village. Also note that every 3rd Tuesday of each month, East Rochester/Fairport does host GATES TO RECOVERY. This is run by Recovery Now and they provide FAST easy access to treatment. These meetings are held in the Senior Center in the Eyer building from 5p-8p. If you’re struggling with addiction or know someone who is please encourage them to attend. Lastly, for residents who use the parking spots along the railroad tracks on Maple Ave for storing their recreational vehicles, please make yourself familiar with VILLAGE CODE 193-11 J (1). No recreational vehicle shall be stored outside at any place in the village on public property or parked outside on public property for more than 48 hours. These types of vehicles will be towed at the owner’s expense.

Steven J. Clancy
Chief of Police

EAST ROCHESTER DEPARTMENT OF LOCAL HISTORY

APRIL 2018 ACTIVITY REPORT

Presented to the Village Board

Submitted by Jim Burlingame – Village Historian

Anita Mance – Assistant to the Historian

Volunteer Dave Johnson continued to record the Providence Collection in a computer. It is being done in a searchable PDF format to provide easy lookup of information. This will be a long process.

Volunteer Maryann Bussey is working on sorting and inserting all our smaller than 8x10 photographs into loose leaf binders by category. This is a long process.

Nick Verzella worked on his Memorial Day talk.

Proceeded to hang more historical photos on building walls.

Provided information to residents on their family history and other requests.

Existing photographs were removed from the walls and laminated with a clear protective backing to prevent damage.

Discussed the moving of the clock on the corner of Main and West Chestnut Streets to the corner of Main and Commercial streets with the owner. After hearing the owner's thoughts about it adding class to an area that needs improvement, it was decided to leave it at its present location.

The Historian and volunteer Dave Johnson started to investigate a way of scanning the many photos we received from the Providence collection to better make them to the general public..

Corresponded with the village website designer on the changes to the history website "ERHistory.com.

The historian and village administrator worked on a list of items that might be used at the official unveiling of the piano shaped fish tank in the Piano Works Mall by the stars of the popular television program "Tanked". Historian also photographed the event for historical preservation.

Photographs were taken of the planting of two trees in Edmund Lyon Park in honor of Arbor day and the two banners on the corner of Fairport Rd. and Washington street.

Historian was interviewed by a New Jersey film crew who came to town on April 27th to film a segment of a film about refrigeration used in railroad cars. All went well, and we will be notified and furnished a copy of the results.

Respectfully submitted - Jim Burlingame – Village Historian

DATE May 10, 2018
WHERE HELD Board Room Municipal Center
MEMBERS PRESENT Supervisor Fred Ricci
Councilwoman Kelley Swagler
Councilman: Ted Conners
John R. Alfieri
Mark Florack

KIND OF MEETING Town Board Meeting
PRESIDING OFFICER Supervisor Fred Ricci
MEMBERS ABSENT _____

MARGIN
NOTATION

OTHERS PRESENT

Martin D'Ambrose, Administrator, Brian Luke, Treasurer, Karen Smith, Clerk,
Sgt. John Vicaretti, ERPD, Dan Bryson, Village Attorney, Ed Parrone, Parrone
Engineering

Town Board Meeting called to order by Supervisor Fred Ricci at 7:59PM.

Motion by Councilman Florack, seconded by Councilman Conners and carried unanimously to approve the Town Board Meeting minutes from April 12, 2018.

Motion by Councilman Alfieri, seconded by Councilwoman Swagler and carried unanimously to approve the Town Clerk & Community Resource Center monthly report for April 2018.

Motion by Councilwoman Swagler, seconded by Councilman Alfieri and carried unanimously to adjourn to executive session for personnel and litigation issues at 8:01PM.

Motion by Councilman Alfieri, seconded by Councilwoman Swagler and carried unanimously to increase April Thiel's wages by \$1. per hour, in lieu of the 2% increase beginning June 1st.

Karen Smith, Clerk and Brian Luke, Treasurer excused from the meeting at 9:11PM.

Motion by Councilman Conners, seconded by Councilman Florack and carried unanimously to increase salaries of Treasurer to \$68,001 and Clerk to \$57,500 beginning June 1st.

Motion by Councilman Florack, seconded by Councilman Conners and carried unanimously to adjourn at 9:17PM.

Respectfully submitted,


Karen Smith
Clerk

**TOWN CLERK'S MONTHLY REPORT
TO THE SUPERVISOR AND COUNCIL
OF THE TOWN OF EAST ROCHESTER**

Pursuant To Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me during the month of April 2018 in connection with my office, excepting only such fees and moneys the application and payment of which are other wise provided for by Law:

<u>Quantity</u>	<u>Description</u>	<u>Fee</u>	<u>Amount</u>
12	Games Licenses (AT1255)		\$14.47
37	Dog Licenses (AT2544)		\$329.00
3	Marriage Licenses (AT1255)	\$17.50	\$52.50
2	Duplicate Marriage License (AT1255)	\$10.00	\$20.00
Total Fees Remitted to General Fund			\$415.97
Amount Paid to State DEC for Conservation Licenses			\$247.53
Amount Paid to Dept. of Ag. & Markets			\$47.00
Amount Paid to State Health Dept. for Marriage Licenses			\$67.50
Total Paid			\$362.03
Total Collected			\$778.00

I hereby certify that this is a full and true statement of all fees and monies received by me during the month above stated.

Dated: May 10, 2018



 Karen Smith, Clerk



Town/Village of East Rochester
East Rochester Community Resource Center, Inc.
317 Main Street (mailing) 333 East Chestnut St. (site)
East Rochester, New York 14445
Teresa Quinzi-Willette, Director Al Buckner, Assistant

MONTHLY REPORT FOR APRIL 2018 MAY 1st, 2018

Food requests	38	(36 children and 45 adults, includes 6 Seniors)
Clothing request	16	
Clothing donations	11	
Household/furntr	09	
HH/donations	09	
Rochester RG&E		(\$161.04 Center's utilities for March)
Bus fare	04	(\$12.00 Cash)
Foodlink		(\$370.42 for mostly meats)
Rental Assistance	01	(Special circumstances required our assistance for \$860.00)
Office supplies		(\$83.15)
Prescription med	01	(\$56.14)
Transportation	21	(To medical appointments, grocery shopping etc...)
Referrals	19 +	(To other agencies for out-of-town requests)
Sports fees req	05	(referrals to BJM fund which takes care of these fees for needy children)

KEY BANK CHECKING:

Balance as of March 31st, 2018 was	\$ 15,732.02
+ Koinonia monthly support	200.00
+ Refund from Staples	27.16
- Expenditures	1,530.71
Balance as of April 30th, 2018 is	\$ 14,448.43

CASH FLOW ACCOUNT:

Balance as of March 31st, 2018 was	\$ 107.28
+ Proceeds from Clothing Clearance Sale	128.00
- Cash expenditures	12.00
Balance as of April 30th, 2018 is	\$ 223.28

We have been accumulating several medical supplies, such as a wheelchair, a couple of walkers, and a couple sets of crutches and canes. We began accepting these items since they were no longer available through our Ambulance Corps, and have had requests for them. However, we are limited as to the number of these items we are able to store in the limited space that we have here. In our research, we have found that the Penfield Ambulance Corps do have these items also and are available to loan out to those in need of them. So, we do have a place to refer people to for anything that we do not have here. Just thought that our community would like to know!

We've also welcomed 3 newly retired volunteers to our list of drivers, sorters and stocking shelves. Tom Warren, Dawn Wilkins and Millie Courtemanche, have been our main volunteers for 29 years and I think we should thank them publicly for their faithful years of service to the Community Resource Center as they continue to do so. Many thanks for your continual help throughout the years! God bless you and your families!

Thank you!

Respectfully submitted,
Teresa Quinzi-Willette