

DATE February 8, 2018 KIND OF MEETING Village Board Meeting
 WHERE HELD Board Room Municipal Center PRESIDING OFFICER Mayor Fred Ricci
 MEMBERS PRESENT Mayor Fred Ricci MEMBERS ABSENT Deputy Mayor Mark Florack
Trustees: Kelley Swagler
John R. Alfieri
Ted Conners

OTHERS PRESENT

Martin D'Ambrose, Village Administrator, Brian Luke, Treasurer, Karen Smith, Clerk, Superintendent William Marr, Chief Steven J. Clancy, ERPD, Jim Herko, Bldg. Insp., Dan Bryson, Village Attorney, Ed Parrone, Parrone Engineering

Regular Board Meeting called to order by Mayor Fred Ricci at 7:03PM.

Moment of silent reflection followed by Pledge of Allegiance.

Motion by Trustee Conners, seconded by Trustee Alfieri and carried unanimously to approve the agenda.

Motion by Trustee Alfieri, seconded by Trustee Swagler and carried unanimously to approve Organizational Meeting from January 2, 2018.

Motion by Trustee Swagler, seconded by Trustee Conners and carried unanimously to approve Village Board Meeting from January 11, 2018.

Department Reports

Motion by Trustee Conners, seconded by Trustee Alfieri and carried unanimously to approve the Building Dept., Fire Dept., Library, Police Dept. & Local History reports for January 2018.

New Business

Motion by Trustee Alfieri, seconded by Trustee Swagler and carried unanimously to approve claims for the month.

Claims for the month approved _____ Abstracts dated February 8, 2018

General Fund	\$ 91,264.27
Town Fund	\$ 5,842.07
Library Fund	\$ 3,673.55
Project #86-Ontario St. Bridge	\$ 47,145.33
Total	\$ 147,925.22

Notification of Affidavit for Kelley Swagler/Swagler Tree Service is on file in the clerk's office.

Motion by Trustee Swagler, seconded by Trustee Conners and carried unanimously to authorize the acceptance of the 2017 Community Development Block Grant from Monroe County in the amount of \$75,000.

MARGINAL
NOTATIONS

DATE _____

KIND OF MEETING _____

WHERE HELD _____

PRESIDING OFFICER _____

MEMBERS PRESENT _____

MEMBERS ABSENT _____

OTHERS PRESENT

Motion by Trustee Conners, seconded by Trustee Alfieri and carried unanimously to authorize Mayor to sign an encroachment agreement per a request from the seller of the property.

Motion by Trustee Alfieri, seconded by Trustee Swagler and carried unanimously to approve updated Design Criteria & Construction Specifications for the Town/Village.

Motion by Trustee Swagler, seconded by Trustee Conners and carried unanimously to schedule Public Hearing for Local Law #1 of 2018, "A Local Law to Extend the Terms of Office for the Appointed Positions of Village Treasurer and Village Clerk for the Town/Village of East Rochester for March 8, 2018, 7PM.

Department Reports: Trustee Conners - Library, Local History & Police Dept.
Trustee Alfieri- Community Resource & Bldg. Dept.
Trustee Swagler - Town Clerk & Fire Dept.

Motion by Trustee Alfieri, seconded by Trustee Swagler and carried unanimously to amend lease between Town/Village of East Rochester and Studio 22 Personal Training for a business expansion.

Motion by Trustee Conners, seconded by Trustee Alfieri and carried unanimously to adjourn at 7:34PM.

Respectfully submitted,



Karen Smith
Clerk



Town/Village of East Rochester

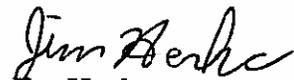
317 MAIN STREET
EAST ROCHESTER, NEW YORK 14445
585-586-3553 • Fax: 585-419-8282
www.eastrochester.org
Mayor - Fred Ricci

BOARD OF TRUSTEES
John R. Alfieri
Ted Connors
Mark A. Florack
Amy Monachino
ADMINISTRATOR
Martin G. D'Ambrose
CLERK
Karen A. Smith
DIRECTOR OF FINANCE
Brian W. Luke

Building Department Monthly Report January , 2018

Total Inspections	70
Fire Inspections	48
Complaints & Violations	15
Court Appearances	2
Permits Issues	4
Planning Board Actions	0
Zoning Board Actions	0
Dog Responses	7
Other Animal Responses	4

Revenue: **\$1,618.26**


Jim Herko

Building Inspector



EAST ROCHESTER FIRE DEPARTMENT

415 Main Street
East Rochester, N.Y. 14445-1707

Village Board Report February 2018

Village Board Members,

The East Rochester Fire Department responded to 35 calls in the month of January. Up 40% from 2017. Our automatic mutual aid responses to our neighboring districts were also up this month. We responded 7 times to our neighboring departments. 3 of those calls were to the scene of confirmed structure fires.

As you know beginning on Friday January 12, we encountered a significant snow storm producing approximately 12 inches of snow in a 12 hour time frame. Knowing this would reduce our response time, the decision was made to staff the fire hall from 6 pm Friday till 10 am Saturday. Within that time we responded to 4 emergencies, including a structure fire to Fairport. That Sunday was followed up with a hydrant shoveling detail. We would like to thank the residents who cleared hydrants making Sunday mornings detail go faster. We encourage our residents and business owners to adopt a fire hydrant in their neighborhoods. Keeping the fire hydrants clear of snow certainly saves time in the event that they are needed.

The fire department members have begun our OSHA mandated training. These indoor drills are to refresh our skills and knowledge in the areas of firefighter safety, bloodborne pathogens, and hazardous materials. We are also bringing in a guest speaker to discuss cancer among firefighters, possible causes and prevention.

Respectfully,

Neal Herko

Fire Chief

**100% Volunteer
Serving the Community Since 1898**



East Rochester Public Library
317 Main Street
East Rochester, New York 14445
585-586-8302

Director's Report January, 2018

Did You Know? The Library will have a special program over Winter break on February 21st at 11am. The Roc Animal School will have a program on the Red Fox, presented by Nick Hadad. This is an all-ages, free program for the kids. Please join us in the educational fun!

Regular and Special Programming:

Children's – Baby Story Time met one time with 12 in attendance and Pre-K Story Time met two times with 21 in attendance. Crafty Kids met one time with 14 in attendance. Kindergarten Story Time met 1 time with 21 in attendance.

Teen Programming- Teen Babysitting Program had 5 in attendance, and there were 2 Bloxels Programs (teen video gaming) with 28 in attendance.

Adult's – The Adult Book Discussion group met in January, and discussed the book, The Curious Charms of Arthur Pepper by Phaedra Patrick. Twelve people were in attendance. The February book discussion selection is available at the Circulation Desk of the Library.

Programs = 9 Attendance = 113

Statistics:

Total number of items charged to patrons = 4980

Total number of items returned to the library = 5655

Total number of times patrons used their library cards = 2789

Total number of visitors to the library = 4575

New library cards issued = 18

Total number of reference questions = 399

Averages for the month:

- 208 items charged per day
- 236 items returned per day
- 116 patrons using their library cards per day
- 191 visitors to the library per day

Respectfully Submitted,

Meredith Fraser
Library Director



Town/Village of East Rochester

317 MAIN STREET
EAST ROCHESTER, NEW YORK 14445
585-586-3553 Fax: 585-419-8282

www.eastrochester.org
Mayor – Fred Ricci

BOARD OF TRUSTEES

John R. Alfieri
Ted Conners
Mark A. Florack
Kelley Swagler

ADMINISTRATOR

Martin G. D'Ambrose

CLERK

Karen A. Smith

DIRECTOR OF FINANCE

Brian W. Luke

TO: Town/Village Board, Village Administrator
FROM: Chief Steven J. Clancy
SUBJECT: Monthly report (January 2018)
DATE: February 6, 2018

The East Rochester Police Department responded to:

- 1241 – “911” calls/self-initiated
- 198 – Traffic tickets
- 18 – AUO’s (Aggravated Unlicensed Operation)
- 37 – Arrests
- 113 – Parking Tickets
- 24 – Motor vehicle accidents
- 2 – Drug Arrests
- 4 – DWI Arrests

January was another busy month for the police department. On January 23rd we received some information from a very concerned citizen about a gun and drugs. We looked into the allegations and our investigation began into finding its whereabouts. About four (4) hours later the ERPD executed a search warrant and found the said gun along with drugs and over \$7,000 of U.S Currency. Officer Braman did a great job with the search warrant, and getting that gun off our streets. Congratulations to Officer D. Franz who successfully completed the two (2) week long DARE school and training. We would also like to welcome ERHS Senior Bradley Finn who began his intern with the police department. Bradley will be learning everything he can about the police department and our operations as he would like to pursue a career in law enforcement one day. On another serious note, as everyone is aware we have a very serious epidemic on our hands with the Heroin overdoses. If anybody watching this board meeting knows of someone in need of help or maybe might need help themselves please call the police dept and ask for me (Chief Clancy). I have a few locations that I can refer people to.

Steven J. Clancy
Chief of Police

EAST ROCHESTER DEPARTMENT OF LOCAL HISTORY

JANUARY 2018 ACTIVITY REPORT

Presented to the Village Board

Submitted by Jim Burlingame – Village Historian
Anita Mance – Assistant to the Historian

The usual work was done by our volunteers – Barry Nenno, Dave Johnson, Maryann Bussey and Bob Gullo.

Responded to many requests for historical information on various village related subjects.

Anita continued to work on searching local newspapers for articles related to the village. These are then cataloged and mounted into the appropriate binders.

Provided two articles for the Fairport/East Rochester Post newspaper.

Worked on a large display of historical photos to be placed on the first floor corridor walls.

Started work on a photo display of the history of the village through the years.

Met with website team to discuss revisions on the www.erhistory.com website. These modifications will allow us to keep the site updated with new displays and information as it is received.

Received notice of a possible donation of a motion picture file on the trolley cars that used to run through the village.

Some discussion was held on the use of our area for an outside group. She was referred to the village administrator.

Put together a historical package for Wegmans store on Fairport to be used in their 60th anniversary.

Made a presentation to Cub Scout pack 67 on village history.

Received news of a water problem in our basement storage area. This could be a major problem if not corrected quickly.

Provided an article to be used in the state publication "Talk of the Town"

Started to take Department Head photos for use in the newly revised village website.

Started to enter the documents acquired from the Cabby Providence collection into a database that will be searchable by the public.

Worked on providing mounted photos of the last two judges for display on the courtroom wall.

Jim Burlingame
Village Historian

**Town/Village of East Rochester
Local Law No. 1 of the Year 2018**

A Local Law to extend the terms of office for the appointed positions of Village Treasurer and Village Clerk for the Town/Village of East Rochester.

Be it enacted by the Village Board of the Town/Village of East Rochester as follows:

Section I. Title: A Local Law to extend the terms of office for the appointed positions of Village Treasurer and Village Clerk from two (2) to four (4) years.

Section II. Authority: This Local Law is adopted pursuant to Municipal Home Rule Law, §10(1)(ii)(a)(1) and Village Law, §3-302 that grants to local governments the authority to enact local laws regarding the terms of local officers.

Section III. Terms Extended: The terms of office of Village Treasurer and Village Clerk of the Town/Village of East Rochester are hereby extended from two (2) years to four (4) years.

Section IV. Commencement: The terms of office of the present Village Treasurer and Village Clerk shall expire at the end of the term of the Mayor then in office and shall thereafter be for a period of four (4) years.

Section V. Supersession: This Local Law shall supersede Village Law, §3-302 in its application to the office(s) of Village Treasurer and Village Clerk.

Section VI. Inconsistency: All other local laws and ordinances of the Town/Village of East Rochester that are inconsistent with the provision of this Local Law are hereby repealed; provided, however, that such repeal shall only be to the extent of such inconsistency and in all other respects this Local Law shall be in addition to such other local laws or ordinances regulating and governing the subject matter covered by this Local Law.

Section VII. Savings Clause: If any clause, sentence, paragraph, word, section or part of this Local Law shall be adjudged by any court of competent jurisdiction to be unconstitutional, illegal or invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation of the clause, sentence, paragraph, word, section or part thereof directly involved in the controversy in which such judgment shall have been rendered.

Section VIII. Effective Date: This Local Law is adopted subject to permissive referendum, and shall become effective upon filing with the Department of State as required by the Municipal Home Rule Law following the expiration of the permissive referendum period or in the event a referendum is held, following the approval thereof by the voters of the Town/Village of East Rochester.

DATE February 8, 2018
WHERE HELD Board Room Municipal Center
MEMBERS PRESENT Supervisor Fred Ricci
Councilwoman Kelley Swagler
Councilman John R. Alfieri
Councilman Ted Conners

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PRESIDING OFFICER Supervisor Fred Ricci
MEMBERS ABSENT Councilman Mark Florack

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Martin D'Ambrose, Village Administrator, Brian Luke, Treasurer, Karen Smith, Clerk, Superintendent William Marr, Chief Steven J. Clancy, ERPD, Jim Herko, Bldg. Insp., Dan Bryson, Village Attorney, Ed Parrone, Parrone Engineering

Town Board Meeting called to order by Supervisor Fred Ricci at 7:34PM.

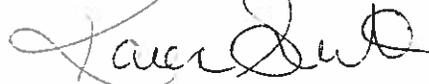
Motion by Councilwoman Swagler, seconded by Councilman Conners and carried unanimously to approve the Town Board Meeting minutes from January 11, 2018.

Motion by Councilman Conners, seconded by Councilman Alfieri and carried unanimously to approve the Town Clerk monthly report for January & Community Resource Center monthly report for December 2017 & January 2018.

Motion by Councilman Alfieri, seconded by Councilwoman Swagler and carried unanimously to approve modification to Town budget of \$2,339.96 for NYS JCAP grant received.

Motion by Councilwoman Swagler, seconded by Councilman Conners and carried unanimously to adjourn at 7:36PM.

Respectfully submitted,



Karen Smith
Clerk

**TOWN CLERK'S MONTHLY REPORT
TO THE SUPERVISOR AND COUNCIL
OF THE TOWN OF EAST ROCHESTER**

Pursuant To Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me during the month of January 2018 in connection with my office, excepting only such fees and moneys the application and payment of which are other wise provided for by Law:

<u>Quantity</u>	<u>Description</u>	<u>Fee</u>	<u>Amount</u>
1	Games Licenses (AT1255)		.28
18	Dog Licenses (AT2544)		\$150.00
1	Marriage Licenses (AT1255)	\$17.50	\$17.50
3	Duplicate Marriage License (AT1255)	\$10.00	\$30.00
Total Fees Remitted to General Fund			\$197.78
Amount Paid to State DEC for Conservation Licenses			\$4.72
Amount Paid to Dept. of Ag. & Markets			\$20.00
Amount Paid to State Health Dept. for Marriage Licenses			\$22.50
Total Paid			\$47.22
Total Collected			\$245.00

I hereby certify that this is a full and true statement of all fees and monies received by me during the month above stated.

Dated: February 8, 2018



 Karen Smith, Clerk



Town/Village of East Rochester
East Rochester Community Resource Center, Inc.

317 Main Street (mailing) 333 East Chestnut St. (site)

East Rochester, New York 14445

Teresa Quinzi-Willette, Director Al Buckner, Assistant

MONTHLY REPORT FOR	DECEMBER 2017	January 10, 2018
Food requests	45	(51 children and 63 adults, includes 6 Seniors)
CHRISTMAS	51	(130 children and 75 adults, includes 3 Seniors)
Clothing request	19	
Clothing donations	16	
Household/furntr	04	
HH/donations	03	
Rochester RG&E		(\$117.24 Center's utilities for October)
Rochester RG&E		(\$160.30 Center's utilities for November)
diapers	01	(\$12.99)
Client hygiene needs	01	(\$ 8.99)
Bus fare	01	(\$3.00 Cash)
Wegman's		(\$356.59 for hams for Christmas Baskets)
Advent Craft Sale		(\$ 20.98 balance owed to Wegman's for Refreshment table after Gift Card pmt.)
Advent Craft Sale		(\$36.00 for 2 sheet pizzas, after two free sheet pizzas for Refreshment table)
Rental Assist	01	(\$300.00 extenuating circumstances)
Automotive help	01	(\$20 cash needed for client to get to work)
Volunteer reimbursed		(\$20 cash for refreshments for groups of kids and adults raking leaves for 12 Properties of the elderly and shut-ins in our community in November.)
Transportation	26	(To medical appointments, grocery shopping etc...)
Referrals	19 +	(To other agencies for out-of-town requests)

KEY BANK CHECKING:

Balance as of November 30th, 2017 was	\$ 18,247.22
+ Transfer from Cash Account	307.00 (ACS refreshment table)
+ Donations	669.00
- Expenditures	\$ 677.09
Balance as of December 31st, 2017 is	\$ 18,546.13

CASH FLOW ACCOUNT:

Balance as of November 30th, 2017 was	\$ 18.28
+ Advent Craft Sale cash proceeds from refreshment table	307.00
+ Chamber of Commerce/Perlos Fund Raiser in cash	70.00 **** (see below)
+ Christmas donations in cash	150.00
- Transfer to checking Account	\$ 307.00
- Cash expenditures	43.00
Balance as of December 31st, 2017	\$ 245.28

**** Advent Craft Sale had 41 vendors with at least 5 who applied for double spaces, and we had about a \$1,300.00 net profit.

**** We also wish to thank the St. Jerome Youth Group, Mormon Missionaries and Boy Scouts, along with their parents, who raked the leaves at homes of several elderly and or those who were ill on Saturday, Nov. 19th. Well done! The home owners were very pleased and grateful! Thank you all!

**** Another huge thank you to our ER Chamber of Commerce and Perlo's Restaurant who held food and fund drive at the Restaurant on Tuesday, Dec. 12th and delivered to us over 500 lbs of food items, \$170 in cash and checks, and a couple of \$50 Wegman's gift cards. We are very grateful for their support.

**** Once again we wish to thank our local ER Fire Dept volunteers, along with their Coordinators, Gina and Rick Rinaldo, and all our churches and sponsors of families, and all the volunteers who worked on the sidelines with wrapping gifts and packing boxes of food for another great, successful Christmas Basket project.! God bless you one and all with health and happiness in our new year of 2018.

Respectfully submitted, Teresa Quinzi-Willette



Town/Village of East Rochester
East Rochester Community Resource Center, Inc.
317 Main Street (mailing) 333 East Chestnut St. (site)
East Rochester, New York 14445
Teresa Quinzi-Willette, Director Al Buckner, Assistant

MONTHLY REPORT FOR		JANUARY 2018	February 1st, 2018
Food requests	42	(49 children and 54 adults, includes 5 Seniors)	
Clothing request	13		
Clothing donations	09		
Household/furntr	08		
HH/donations	03		
Rochester RG&E		(\$172.08 Center's utilities for December)	
Lice control for		(3 families for total of 11 people was \$1,104.95 to the "Three Blind Lice" Co.	
diapers	01	(\$8.99)	
Rental assistance	01	(special circumstances for \$300.00)	
Bus fare	02	(\$6.00 Cash)	
Client ID card	01	(\$10.00 Fee)	
ERFD		(\$201.75 for our half of the fresh foods for our Christmas families)	
Transportation	15	(To medical appointments, grocery shopping etc...)	
Referrals	20	(To other agencies for out-of-town requests)	
Sports fees req	03	(BJM fund takes care of these fees for needy children wanting to play sports)	

KEY BANK CHECKING:

Balance as of December 31st, 2017 was	\$ 18,546.13	
+ Transfer from Cash Account	150.00	
+ Donations (300 cash and 415. in checks)	715.00	
+ Koinonia monthly support X 2 months @ 200 each	400.00	+
- Expenditures	1,602.92	
Balance as of January 31st, 2017 8 is	\$ 18,208.21	

CASH FLOW ACCOUNT:

Balance as of December 31st, 2017 was	\$ 245.28
- Transfer to checking Account	\$ 150.00
- Cash expenditures	6.00
Balance as of January 31st, 2018	\$ 89.28

I pray that all of you and your families will stay healthy and far, far away from that nasty flu bug!!! God bless!

Respectfully submitted,

Teresa Quinzi-Willette