



MARGINAL NOTATIONS

DATE \_\_\_\_\_

KIND OF MEETING \_\_\_\_\_

WHERE HELD \_\_\_\_\_

PRESIDING OFFICER \_\_\_\_\_

MEMBERS PRESENT \_\_\_\_\_

MEMBERS ABSENT \_\_\_\_\_

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OTHERS PRESENT

\_\_\_\_\_

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\_\_\_\_\_

Location #1 Elm Street/Main Street - Eliminate the corner parking space closest to Elm Street in front of the Eyer Building, located at 317 Main Street and sign it for "No Parking"

Location #2 Main Street/Chestnut Street - Eliminate the corner parking space closest to Chestnut Street in front of the Jimmy G's Night Owl Grill, located at 122 Main Street and sign it for "No Parking"

Location #3 Main Street/Ivy Street - Add signage to the 800 block of Main Street beginning at 809 "No Parking Here To Corner"

Motion by Trustee Raschiatore, seconded by Trustee Conners and carried unanimously to approve PILOT agreement with DePaul Properties, Inc.

Motion by Trustee Florack, seconded by Trustee Swagler and carried unanimously to authorize Mayor to sign Intermunicipal Agreement for STOP DWI funding.

Motion by Trustee Conners, seconded by Trustee Raschiatore and carried unanimously to Approve Local Law #1 of 2019 "Modify position of Records Access Officer from position of Clerk to position of Administrator"

Trustee Reports: Trustee Swagler - Library, Comm. Resource, Senior's & YAC  
Trustee Florack - Police Dept. & Fire Dept.  
Trustee Conners - Local History & DPW  
Trustee Swagler - Town Clerk & Bldg. Dept.

Motion by Trustee Florack, seconded by Trustee Swagler and carried unanimously to adjourn at 7:54PM.

Respectfully submitted,



Karen Smith  
Clerk



# Town/Village of East Rochester

317 MAIN STREET  
EAST ROCHESTER, NEW YORK 14445  
585-586-3553 · Fax: 585-419-8282  
www.eastrochester.org  
Mayor – John R. Alfieri

## BOARD OF TRUSTEES

*Ted Conners*  
*Mark A. Florack*  
*Vincent E. Raschiatore*  
*Kelley Swagler*

## ADMINISTRATOR

*Martin G. D'Ambrose*

## CLERK

*Karen A. Smith*

## DIRECTOR OF FINANCE

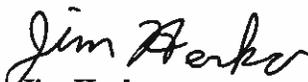
*Brian W. Luke*

December 5, 2019

## Building Department Monthly Report November 2019

<b>Total Inspections</b>	<b>20</b>
<b>Fire Inspections</b>	<b>15</b>
<b>Complaints &amp; Violations</b>	<b>30</b>
<b>Court Appearances</b>	<b>3</b>
<b>Permits Issued</b>	<b>11</b>
<b>Planning Board Actions</b>	<b>2</b>
<b>Zoning Board Actions</b>	<b>1</b>
<b>Dog Responses</b>	<b>8</b>
<b>Other Animal Responses</b>	<b>10</b>

**Revenue:       \$575.00**

  
Jim Herko

**Building Inspector**



## **EAST ROCHESTER FIRE DEPARTMENT**

415 Main Street  
East Rochester, N.Y. 14445-1707

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### **Village Board Report December 2019**

Town / Village of East Rochester Board Members,

I would like to start by wishing a safe, happy, and healthy holiday season to all on behalf of the ERFD. With the busy month of celebrations please take care when driving in winter conditions.

On December 6<sup>th</sup> we held our annual elections. I'm happy to announce that effective January 1st, 2020 Deputy Chief Matt Dombrowski will begin leading the department as the Fire Chief. The transition has already begun and I'm confident that Chief Dombrowski shares the same values and will continue to lead the ERFD in the right direction.

When I joined the East Rochester Fire Department nearly 25 years ago I never dreamed of being The Fire Chief of such a great organization. It has been an honor and a privilege and I look forward to many more years to come. I would like to publically thank my wife and family for their support over the years and especially the last two years as Chief. As well as my sincere gratitude and appreciation for the support that I have received from the ERFD officers, members and their families, along with the Town/Village board, Village Administrator, staff and the community. It gave me great pride to be able to serve as Chief of the Fire Department in the greatest little town in the world.

Please remember to exercise good fire safety practices during the holiday season. Always water your Christmas tree daily and keep them away from ignition sources. Be mindful that excessive use of power cords and power strips is a fire hazard. Look for manufacture recommendations when using them for your holiday lights and decorations. Candles and other heat activated scenting products should never be left unattended in any room. Cooking fires are most common when cooking is left unattended, and as always, check your smoke and carbon monoxide detectors to ensure they are in proper working condition.

The fire department responded to (34) calls in the month of November (2) of which were to our neighboring departments. We had one call of significance. An attic fire in a 2 ½ apartment with people trapped. All residence were able to make it out without injury. We had 3 firefighters that sustained minor injuries.

Respectfully,  
*Neal Henko*  
Fire Chief

**100% Volunteer**  
**Serving the Community Since 1898**



East Rochester Public Library  
317 Main Street  
East Rochester, New York 14445  
585-586-8302

## Director's Report November 2019

**Did You Know?** Happy Holidays from the East Rochester Public Library! We are closed Wednesday, December 25<sup>th</sup> in observance of the Christmas holiday, and January 1<sup>st</sup> for New Years' Day.

### **Regular and Special Programming:**

**Children's Programs** – Baby Story Time met 3 times with 31 in attendance. Toddler Story time met 3 times with 31 in attendance. LEGO Club met 2 times with 14 in attendance.

**Tweens/Teens**- Videogame Group met 2 times with 8 in attendance.

**Adult Programs** – There were 9 adults at the book discussion of *Gentleman in Moscow*, by Amor Towles. There are copies of the January selection for book discussion available at the Library. There is no book discussion in December.

**Adult Special Program**- Eleven people attended the watercolor painting class led by Lisa Robinson.

**Programs = 12 Attendance = 104**

### **Statistics:**

Total number of items charged to patrons = 4,199  
Total number of items returned to the library = 4,670  
Total number of times patrons used their library cards = 2,472  
Total number of visitors to the library = 3,512  
New library cards issued = 18  
Total number of reference questions = 362

### **Averages for the month:**

- 187 items charged per day
- 203 items returned per day
- 108 library card use per day
- 153 visitors to the library per day

Respectfully Submitted,

Meredith Fraser  
Library Director



## Town/Village of East Rochester

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[www.eastrochester.org](http://www.eastrochester.org)

Mayor – John R. Alfieri

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### CLERK

*Karen A. Smith*

### DIRECTOR OF FINANCE

*Brian W. Luke*

TO: Town/Village Board, Village Administrator  
FROM: Chief Steven J. Clancy  
SUBJECT: Monthly report (November 2019)  
DATE: December 9, 2019

### *The East Rochester Police Department responded to:*

- 1358 – calls for service
- 92 - Traffic tickets
- 6- AUO's (Aggravated Unlicensed Operation)
- 21 - Arrests
- 78- Parking Tickets
- 15 - Motor vehicle accidents
- 1- DWI's
- 12- Fire/ EMS

A quick reminder: The Pharmaceutical **RED BOX** located outside the police department window is for pharmaceutical waste only. Please DO NOT put needles in this box. You can bring needles/sharps in a container and drop them off with the Clerk at the front window. Also be reminded that you are not allowed to park on the roadway from 3a-6a, until April 15<sup>th</sup> 2020. The East Rochester Police Dept. would like to wish the community a Happy Holiday with family and friends. Be safe during the Holiday, and please don't drink and drive.

Steven J. Clancy  
Chief of Police

## **EAST ROCHESTER DEPARTMENT OF LOCAL HISTORY**

### **NOVEMBER 2019 ACTIVITY REPORT**

**Presented to the Town/Village Board**

**Submitted by Jim Burlingame – Village Historian**

**Anita Mance – Assistant to the Historian**

During the month of November, we .....

Continued to digitize the Providence Collection. The end of the tunnel is in sight.

Wrote two articles for publication in the Post Newspaper.

Provided information to many residents and others on their family history and various village history related requests.

Received contributions of village memorabilia from village residents.

Continued to clip any articles from the local papers concerning East Rochester. These are bound into books for future reference.

Placed small models of the buildings that were torn down for the Urban Renewal Project in the early 1970's in the display case outside the village office.

Provided info on the Piano Works to a resident for possible use in a mall concert on February 29<sup>th</sup>, 2020.

Took photos of the village board members for ID badges and the outgoing mayor Fred Ricci for his portrait to be hung on the wall in the courtroom.

Continued to welcome visitors entering through our entrance at the rear of the library's second floor area. This has proven to be a valuable source for library patrons to learn of our resources.

Continued work on gathering material for a short history of the village in a "Coffee Table" book format. This is a result of many requests for the larger book published for the village's centennial celebration in 1997. Unfortunately it would be cost prohibitive to do so.

Still waiting on a grant request to implement the recommendations received from the preservation survey done a couple of months ago.

**Jim Burlingame**

**Town/Village Historian**

**Anita Mance - Assistant to the historian.**

**RESOLUTION AUTHORIZING TRANSFER OF REAL PROPERTY**

**WHEREAS**, the Town/Village of East Rochester (“Village”), a municipal corporation organized and existing under the Laws of the State of New York, is the owner of a certain parcels of land consisting of approximately .005 and .020 acres situated in the Village of East Rochester, more specifically located in the Concrest Subdivision as shown on a map prepared dated September 17, 2019 prepared by Parrone Engineering attached hereto as Schedule “A” and identified as part of tax account number 138.75-1-57 (the “Property”); and

**WHEREAS**, as part of the renovation and rehabilitation of the existing roadways within the Concrest subdivision (the “Project”) the Property was determined by the Village to be unusable, surplus and no longer needed for municipal purposes and

**NOW THEREFORE BE IT RESOLVED**, that the Village Board of Trustees of the Town/Village of East Rochester in a regular session, pursuant to Village Law § 1-102(1) and 4-400(1)(i), does hereby declare the above-described Property to be surplus, of no value and no longer needed for any municipal purpose and further hereby authorizes and empowers the Mayor of the Town/Village of East Rochester to execute and deliver deeds and any other documents necessary and reasonable to convey the Property recited herein.

**BE IT FURTHER RESOLVED**, that the Village Board of Trustees confirms and ratifies all actions taken by it, the Mayor, and other municipal officials in connection with the transfer of the Property.

John R. Alfieri:

Mark Florack:

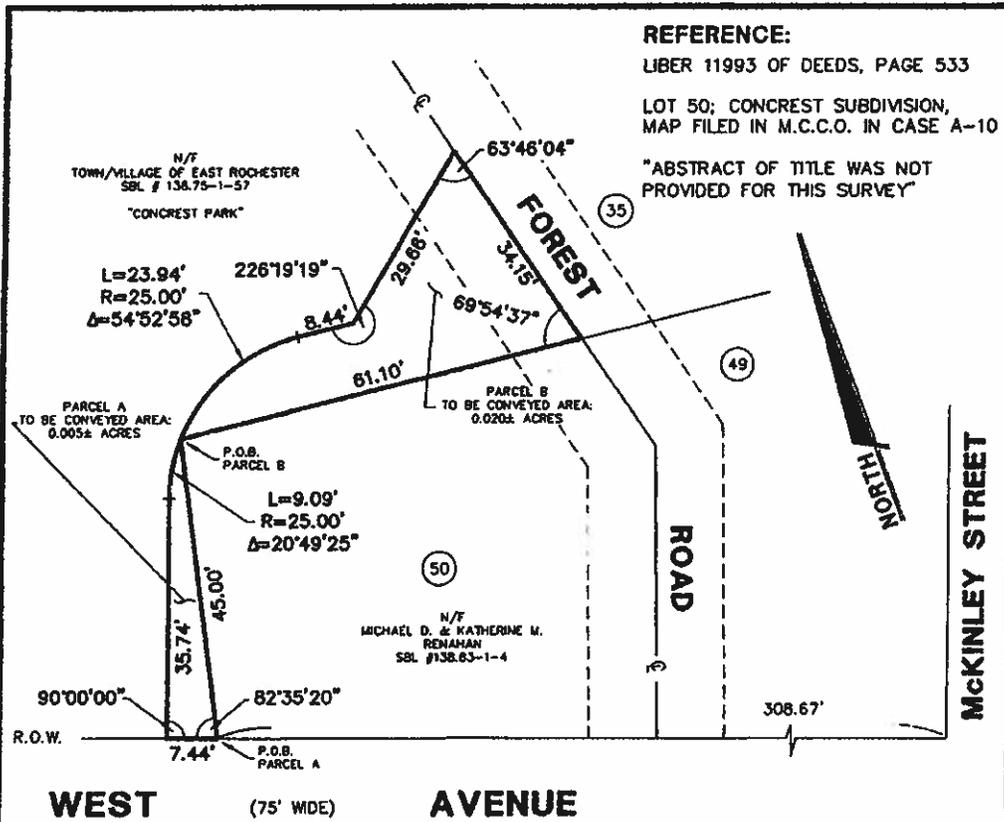
Ted Conners:

Kelley Swagler:

Vincent E. Raschiatore:

Dated: \_\_\_\_\_

\_\_\_\_\_  
Karen A. Smith East Rochester  
Village Clerk



**MAP SHOWING  
 LANDS TO BE CONVEYED BY:  
 TOWN/VILLAGE OF EAST ROCHESTER**

SITUATE IN:  
 TOWN/VILLAGE OF EAST ROCHESTER MONROE COUNTY NEW YORK  
 DATE: SEPTEMBER 17, 2019 SCALE: 1" = 20'

ANY UNAUTHORIZED ALTERATION OR ADDITION TO THIS MAP IS A VIOLATION OF ARTICLE 145, SECTION 7209 OF THE NEW YORK STATE EDUCATION LAW.

WE, PARRONE ENGINEERING, HEREBY CERTIFY THAT THIS MAP WAS PREPARED FROM NOTES OF AN INSTRUMENT SURVEY COMPLETED ON SEPTEMBER 10, 2019.

*David S. Staerr*  
 DAVID S. STAERR, P.L.S. LIC. NO. 049962  
 PARRONE ENGINEERING

**PARRONE**  
 engineering

THE PIANO WORKS  
 349 WEST COMMERCIAL STREET  
 SUITE 3200  
 EAST ROCHESTER, NY 14445  
 T 585.586.0200 F 585.586.6752



A Local Law to Amend the Code of the Town/Village of East Rochester Chapter 34, thereof, entitled "Records" by modifying, repealing and rescinding Chapter 34-3A and 34-C.3 and replacing said provisions as follows:

**34-3 Records access officer; procedure for obtaining records.**

- A. The Village Administrator of the Town/Village of East Rochester shall be the records access officer (referred to as the "RAO").**

**34-4 Current list of records; voting and salary records.**

- C. The Village Administrator shall maintain a record setting forth the name, public office address, title and salary of every officer or employee of the Town/Village of East Rochester. This record shall be made available for public inspection and copying by the records access officer.**

Repeal. All ordinances, local laws and parts thereof inconsistent with this Local Law are hereby repealed.

Conflicts of Law. Whenever any local law, ordinance or regulation of the Town/Village of East Rochester, County of Monroe, State of New York or United States of America is inconsistent with this Local Law whichever local law, ordinance, or regulation is more stringent shall supersede the less stringent local law, ordinance, or regulation.

Separability. If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other person

or circumstances, and the Village Board of the Town/Village of East Rochester hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

Effective Date. This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.



**TOWN CLERK'S MONTHLY REPORT  
TO THE SUPERVISOR AND COUNCIL  
OF THE TOWN OF EAST ROCHESTER**

Pursuant To Section 27, Subd. 1, of the Town Law, I hereby make the following statement of all fees and moneys received by me during the month of November 2019 in connection with my office, excepting only such fees and moneys the application and payment of which are other wise provided for by Law:

<u>Quantity</u>	<u>Description</u>	<u>Fee</u>	<u>Amount</u>
53	Games Licenses (AT1255)		\$34.46
14	Dog Licenses (AT2544)		\$121.00
2	Marriage Licenses (AT1255)	\$17.50	\$35.00
1	Duplicate Marriage License (AT1255)	\$10.00	\$10.00
Total Fees Remitted to General Fund			\$200.46

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Amount Paid to State DEC for Conservation Licenses	\$591.54
Amount Paid to Dept. of Ag. & Markets	\$16.00
Amount Paid to State Health Dept. for Marriage Licenses	\$45.00
Total Paid	\$652.54
Total Collected	\$853.00

I hereby certify that this is a full and true statement of all fees and monies received by me during the month above stated.

Dated: December 12, 2019

  
 Karen Smith, Clerk



**Town/Village of East Rochester**  
**East Rochester Community Resource Center, Inc.**  
317 Main Street (mailing) 333 East Chestnut St. (site)  
East Rochester, New York 14445  
Teresa Quinzi-Willette, Director Al Buckner, Assistant

MONTHLY REPORT FOR	NOVEMBER 2019	DECEMBER 9th, 2019
Food requests	44	(61 children, 63 adults, and 4 seniors)\
Thanksgiving Req.	38	(This is besides the regular food requests)
Clothing requests	07	
Clothing donations	08	
Household/furntr	05	
HH/donations	06	
RG&E assistance	02	( for total of \$612.02 to prevent shut-offs)
Transportation	24	(To medical appointments, grocery shopping etc...)
Referrals	19 +	(To other agencies for long-term assistance and for calls from out of our area.)

**KEY BANK CHECKING:**

Balance as October 31st, 2019 was	\$ 12,739.52
+ Koinonia monthly support	200.00
+ Donations	150.00
+ Catholic Family Center grant	1,250.00
- <b>Expenditures</b>	<b>612.02</b>
Balance as of November 30th, 2019 is	\$ 13,727.50

**CASH FLOW ACCOUNT:**

Balance as of October 31st, 2019 was	\$ 158.00
- <b>Cash expenditures total</b>	<b>20.00</b>
Balance as of November 31st, 2019 is	\$ 138.00

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*What a "bummer" way to start the Advent Season having to cancel the Advent Tree Lighting Ceremony in the park. If it were just snow or rain, we would have had no problem. Ice is a whole different story and it was best to cancel for the safety of all the folks who would have ventured out to attend. For the record, it was the consensus of many, that to cancel was in the best interest and safety for all. Also for the record, it was the first time we have ever had to do this! I can't ever remember, ever having to cancel in all the years that I have been involved. Anyway, as I said, it was for the best. Hopefully, we'll never have to do it again in future years.*

*My very best wishes for a very Merry Christmas to each and all of the board members, especially our new Mayor John R. Alfieri, and all your families, AND TO THE ENTIRE COMMUNITY OF EAST ROCHESTER and to those East Rochesterians who now live far and wide among our great nation, who may be watching. GOD BLESS YOU ALL (It's okay to say this on the air, you know.)*

*Respectfully submitted by,  
Teresa Quinzi-Willette*

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